

CODES OF PRACTICE FOR TEACHING

for Teachers



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RESPONSIBILITIES

What should teachers be responsible for:

- Before the lesson?
- During the lesson?
- After the lesson?



RESPONSIBILITIES

Teachers should be responsible for:

1. Before the lesson

a. Preparation:

- Ensure that all lesson materials, resources, and technology are ready and functioning.
- Familiarize yourself with the lesson plan, objectives and classroom.
- Get to know students via their profile.



RESPONSIBILITIES

Teachers should be responsible for:

1. Before the lesson

b. Environment:

- Dress in formal and smart attire.
- Create a professional and distraction-free teaching space.
- Check your internet connection and any necessary software or tools.



RESPONSIBILITIES

Teachers should be responsible for:

1. Before the lesson

b. Communication:

- Send any pre-class instructions or materials to students in advance.
- Confirm the lesson schedule and any requirements.



RESPONSIBILITIES

Teachers should be responsible for:

2. During the lesson

a. Engagement:

- Start the class on time.
- Maintain a structured, interactive, and engaging lesson.
- Encourage participation and provide clear instructions.



RESPONSIBILITIES

Teachers should be responsible for:

2. During the lesson

b. Clarity:

- Use English only during lessons; mother language should only be used for CCQs with limited time.
- Use clear, simple language and check for understanding.
- Use gestures, visuals, real objects and concept questions when introducing language.
- Try to provide a good balance of communicative activities and more controlled accuracy-focused ones.
- Adjust your teaching methods as needed based on student responses.



RESPONSIBILITIES

Teachers should be responsible for:

2. During the lesson

c. Support:

- Provide constructive feedback and support to help students improve.
- Be patient and responsive to their needs and questions.



RESPONSIBILITIES

Teachers should be responsible for:

3. After the lesson

a. Follow-Up:

- Give feedback and address any student questions or concerns.
- Review and provide any additional help for homework as necessary.



RESPONSIBILITIES

Teachers should be responsible for:

3. After the lesson

b. Reflection:

- Reflect on the effectiveness of the lesson and identify areas for improvement.
- Send feedback to update lesson plans and materials if needed.



MANNERS

What kinds of manners should teachers show:

- As teachers?
- Towards students?



MANNERS

Teachers should show such manners as mentioned:

1. As teachers

a. Professionalism:

- Always communicate with respect and maintain a professional demeanor.
- Be punctual and prepared.



MANNERS

Teachers should show such manners as mentioned:

1. As teachers

b. Respect:

- Respect students' diverse backgrounds and learning styles.
- Avoid any form of discrimination or bias.



MANNERS

Teachers should show such manners as mentioned:

1. As teachers

c. Empathy:

- Be understanding and patient, recognizing that online learning can have its own set of challenges.
- Offer encouragement and support.



MANNERS

Teachers should show such manners as mentioned:

2. Towards students

a. Respect:

- Treat all students with respect and dignity.
- Listen to their concerns and value their contributions.



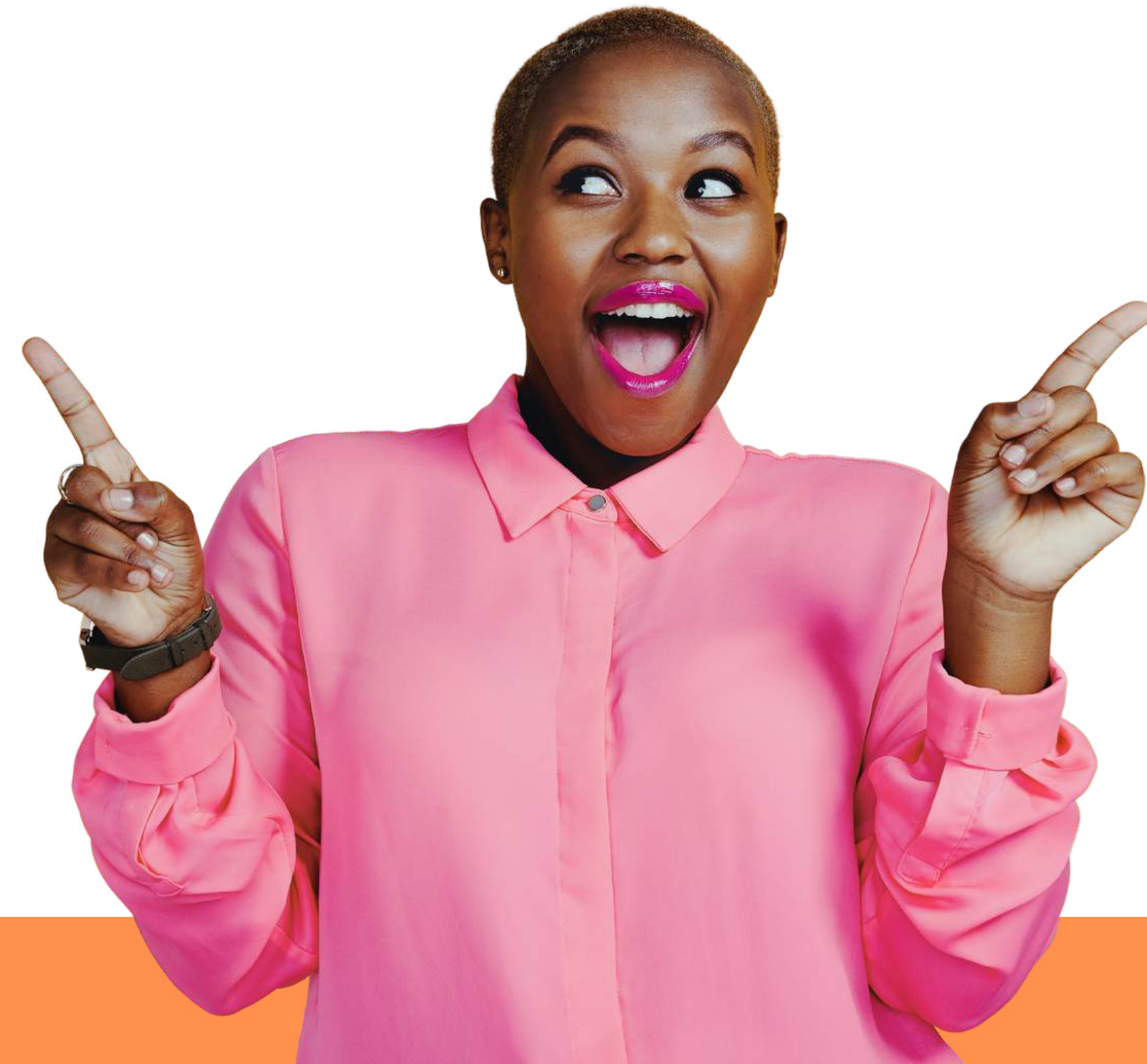
MANNERS

Teachers should show such manners as mentioned:

2. Towards students

b. Encouragement:

- Provide positive reinforcement and constructive feedback.
- Celebrate their progress and achievements.



MANNERS

Teachers should show such manners as mentioned:

2. Towards students

c. Support:

- Be approachable and available for questions or extra help.
- Create a supportive learning environment where students feel comfortable to participate and learn.



**Be nice,
Be motivating,
Be professional!**

